

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held on Wednesday 14th December 2022 Commencing at 7.30pm At Hayes Green Community Centre

Present: Cllrs M Buttery (Chair), J Ashford, J Aston, A Beach, J Bernard, A Fitzgerald, P Haden, P Hewitt, P Theodorou, S Thompson, D Todd and L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of Public: 0

12/22/129.0 Apologies

Apologies received from Cllr L Bullock.

12/22/130.0 To Approve the Minutes of the meetings held on the 2nd November 2022

The minutes of the meeting held on the 2nd November 2022 were approved as a true record.

Proposed: Cllr J Aston

Seconded: Cllr L Wilson

12/22/131.0 Declarations of Interest Personal and Pecuniary

Cllr A Beach, A Fitzgerald, S Thompson and L Wilson

- Planning

Cllr M Buttery

- Substitute Planning

12/22/132.0 Public Participation

None.

12/22/133.0 Chair's Announcements & County Council's update

The Chair wished Council a Merry Christmas and Happy New Year.

County Councillor update, the Lichfield Road and Cannock Road paths and hedges had been cleared by Biffa, District Council and Staffordshire Highways. The full team of gritters had been out across the County when required. The fingerpost that had been damaged at Five Ways Island would be replaced like for like.

A minute's silence was held for the young girl that had lost her life in a fatal traffic accident within the Parish. A petition had been circulated within the area, Councillors were encouraged to sign the petition and direct any enquiries to Cllr Hewitt. No traffic calming measures would be actioned until instructions from the coroner had been received.

12/22/134.0 Clerks Report

Council noted the clerks report & correspondence.

- Council had renewed for a further 12 months membership with the Information Commissioners Office at a cost of £40 per annum.
- Emails had been sent to Brownies, Guides, Scouts, Bourne Methodist Church, Mr R Fullelove, Piper, Police, Community First Responders and the Schools for attending the Service of Remembrance and Parade.

Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw.org.uk

- Grit Bin had been delivered to Wimblebury Community Centre.

12/22/135.0 Police Report

Council noted the Police Report.

1st November – 26th November 2022

ASB Personal Nuisance

- 05/11/2022 Truro Place Neighbours had complained at 8.30pm of a bonfire party held at another house on the street, loud music, a live guitar and swearing.
- 05/11/2022 Hawthorne Road Long-standing neighbour dispute, both complain about each other.
- 07/11/2022 Hawthorne Road Long-standing neighbour dispute, both complain about each other.
- 17/11/2022 Boston Close Neighbour dispute, Ip's neighbour had work on their property which affected the tv Ariel and access to watch TV.
- 19/11/2022 Hawthorne Road Long-standing neighbour dispute, both complain about each other.
- 20/11/2022 Hawthorne Road Long-standing neighbour dispute, both complain about each other.

Burglary Dwelling/ Residential

- 08/11/2022 Kent Place A resident had a stranger knock on the door advising that all neighbours were having their hedge cut and he hasn't? The male then proceeded to take money out of the IP's wallet.

Transport Related Issues

- 14/11/2022 Five Ways Island Two horses in the middle of the road.
- 17/11/2022 Badgers Way Vehicles parking on the corner.
- 21/11/22 Vivaldi Drive Complaints of off-road bikes.
- 22/11/22 Badgers Way Attempted theft of a Ford focus.
- 25/11/2022 Cannock road Horses in the middle of the road.
- 25/11/2022 Five Ways Island Horses in the middle of the road, heading towards the Crematorium.

Vehicle crime

- 14/11/2022 Wimblebury Road Grey Citroen C3 had been stolen.
- 17/11/2022 Cannock Road Motorbike had been stolen from the garage.

Suspicious incident

- 10/11/2022 Pheasant Way/Grouse Way Island Three males, seen taking photos of properties.

12/22/136.0 Income & Payments

12/22/136.1 Council noted the income since the last report.

Date	Source	Total
02/11/2022	HMRC Vat recovered	£ 361.09
03/11/2022	HMRC Vat recovered	£1,477.47
04/11/2022	Pantomime Ticket Sales	£ 24.37
10/11/2022	Pantomime Ticket Sales	£ 97.49
11/11/2022	Pantomime Ticket Sales	£ 65.32
17/11/2022	Pantomime Ticket Sales Refund	-£ 233.00
18/11/2022	Pantomime Ticket Sales Refund	-£ 31.20
21/11/2022	Pantomime Ticket Sales Refund	-£ 20.47
	Month Total	£1,741.07

12/22/136.2 Council noted the payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Date	Payee	Total
01/11/2022	Charge Card Charge	£ 20.94
07/11/2022	Hednesford Town Council	-£ 232.36
15/11/2022	EE	£ 22.91
17/11/2022	Es-print	£ 216.00
17/11/2022	Npower	£ 13.21
17/11/2022	Stagecraft Systems	£ 240.00
17/11/2022	Green Escapes	£ 240.00
17/11/2022	Stafford Borough Council	£ 325.00
17/11/2022	Trade UK	£ 138.08
21/11/2022	Gerald Weir (Piper)	£ 140.00
22/11/2022	Administration Expense	£3,054.19
	Month Total	£4,177.97

12/22/136.3 Council noted the bank reconciliation.

Reserves Brought Forward 1 st April 2022	£ 53,636.45
Income	£128,584.41
Payments	£ 64,916.97
Balance as per bank statement: 30 th November 2022	£117,303.89

12/22/136.4 Council agreed the Earmarked Reserves 2022/23

Community Infrastructure Levy	£6,729.47
Neighbourhood Plan	£5,000.00
Election Cost	£4,500.00

12/22/136.5 The precept demand from Cannock Chase Council had been confirmed at a 3.2% increase, the annual cost would be £28.55 per band D property.

12/22/136.6 Notification of external auditor appointment for the 2022-23 financial year for the 5-year period until 2026-27. Council noted the correspondence received.

12/22/136.7 Bank Mandate. Council considered adding more Councillors to the Council's bank mandate. Resolved: to add Cllrs Haden, Hewitt, Thompson and Wilson to the Bank Mandate.

12/22/137.0 Planning Committee

12/22/137.1 Council noted the planning decisions received from Cannock Chase Council.

CH/22/0347 10/22/105.0 GRANTED 18/11/2022	12/09/2022	16 Chapel Street WS12 3HE	CHANGE OF USE A concrete hard standing with soak away to cover the entire site. Personal use for parking infrequently used vehicles and trailers. Access is via the conns working mans club car park. Part of the perimeter will be a 2M 228mm high wall. Wall backing on to 14/16 rear gardens and facing the Conns car park with access provided.	No objection Council do have concerns over the access.
CH/22/0373 GRANTED 30/11/2022	08/11/2022	32 Charlock Grove WS11 7FR	Proposed detached double garage	No objection

12/22/137.2 Council noted the planning applications authorised by the planning committee.

CH/22/0368	17/10/2022	WEST MIDLANDS DESIGNER OUTLET	Non-Material Amendment to planning permission CH/21/0197 to vary Condition 45 to allow car parking survey data for Phase I to be submitted and approved by the Local Planning Authority prior to commencement of works in relation to Phase II	No objection.
CH/22/0376	27/10/2022	Crossing Cottage WS12 2HU	Erection of 4 bed detached property	No objection.
CH/22/0353	04/11/2022	West Midlands Designer Outlet	The application seeks approval of details of Scale, Layout, Appearance and Landscaping (the Reserved Matters) pursuant to the original Hybrid Planning Consent (CH/15/0048), as amended by the s73 planning permission (CH/21/0197). The outline planning application was an Environment Impact Assessment application, and an Environmental Statement was submitted to the planning authority in support of the application at that time.	No objection.
CH/22/0373	08/11/2022	32 Charlock Grove WS11 7FR	Proposed detached double garage	No objection.

12/22/138.0 Events Committee Meeting

12/22/138.1 Council noted the minutes from the events committee meeting on Wednesday, 9th November 2022 and the actions therein.

Feedback: Remembrance Sunday Event the main complaint received had been regarding the sound, the Clerk to seek quotes from a professional company to assist with the sound at Five Ways Island. Council suggested employing a professional marshalling company for both road closures next year or training for the volunteers from a road safety expert.

Christmas Parade, eighty selection boxes had been surplus.

Resolved: to donate to the Food Bank. The Chair would deliver.

Christmas Parade 2023

Resolved: Saturday, 9th December.

12/22/138.2 Council to consider the King Charles III Coronation

Resolved: All agreed to have an event at Heath Hayes Park, Councillors would still support the event even if not re-elected next year.

12/22/138.3 Council noted that the Aladdin Pantomime had been cancelled by Back Street Theatre company. All ticket sales had been reimbursed. Other companies that could be approached, Odd Socks and Cannock Drama Society.

12/22/139.0 Environment Act 1995 Consultation - Revocation of Air Quality Management Areas

Cannock Chase District Council (CCDC) had recently commissioned a review of air quality data as part of its ongoing responsibilities to monitor and improve local air quality. The review had concluded that improvements in air quality had been such that revocation of two of the three Air Quality Management Areas (AQMA's) in the district should be considered. Council considered comments on the proposal.

Resolved: Council strongly disagree, that the AQMA's in area 3 at Five Ways Island should not be revoked, Council request that further evidence was gathered, there had been no reduction in traffic at Five Ways island, traffic would only increase due to further development in the area.

12/22/140.0 Tree Preservation Order

Tree Preservation Order had been granted on an Oak Tree on the Cannock Road to Reduce low branches (crown lift) to provide clearance for speed indicator sign. The tree surgeon had removed the branches required.

12/22/141.0 Council Notice Board at Heath Hayes Library

12/22/141.1 Quote received to replace the Notice Board at Heath Hayes Library

Resolved: to replace the Council Notice board with a single sided board should funding be granted.

12/22/141.2 Image of new Notice Board.

Council agreed the image.

12/22/141.3 Council to consider signing the License to replace the Council Notice Board at Heath Hayes Library.

Resolved: to sign the license.

12/22/142.0 Electoral review of Cannock Chase District Council: Draft Recommendations

Cannock Chase Council was inviting comments on the proposals before the new electoral arrangements are finalised. Council to consider any comments. Access to full recommendations on the consultation website at www.consultation.lgbce.org.uk/node/34653.

12/22/142.1 Overview of draft recommendations for Cannock Chase District Council

12/22/142.2 Map outlining the proposed electoral arrangements.

Resolved: Council agreed not to comment.

12/22/143.0 Invitation to parish councils to join CPRE Staffordshire

Council to consider Joining the countryside charity, to protect the countryside, towns and villages of the wonderful and varied county of Staffordshire. £36 per year.

Resolved: Council to become members of the Countryside Charity.

12/22/144.0 Review of Committees

Planning

Open Spaces

Youth & Events

Audit & Governance

RESOLVED: Cllr Haden to be replaced by Cllr Beach on the Events Committee.

12/22/145.0 Items for Information or Future Agendas

Environment Act 1995 Consultation - Revocation of Air Quality Management Areas

12/22/146.0 Date of Next Meeting - Council Meeting Wednesday, 4th January 2023 at 7.30pm

Public and Press are excluded from the next part of the meeting due to the Confidential nature of the business.

CONFIDENTIAL

12/22/147.0 Staffing Matters

12/22/147.1 NALC Pay Scales 2022-23

RESOLVED: All Agreed.

12/22/147.2 The Clerk to move one increment scale on the 1st April 2023 as per contract of employment.

RESOLVED: All Agreed.

12/22/147.3 The handyman to move one increment scale on the 1st April 2023 as per contract of employment.

RESOLVED: All Agreed.

12/22/147.4 Minor Employers Pool - Notification of draft employer results, employer contribution rates to reduce slightly. Council noted the correspondence.

Meeting ended: 9.15pm

Signed: 

Dated: 1/2/2023